



NOTICE TO PERMANENT EMPLOYEES - March 24, 2020

We are aware of the impact the COVID-19 virus is having on our employees and the concerns with receiving payments. Our focus is the safety and well-being of our students, teachers, fellow employees and their families. Mr. Robert Runcie, Superintendent of Broward County Public Schools, has authorized our permanent/benefited employees to continue to receive their scheduled paychecks. Therefore, your check will continue to be directly deposited into your bank account. You can expect to receive your salaried amount and supplements you have been receiving, less your scheduled deductions for FRS, taxes, insurances, etc. Please keep in my mind that during this very fluid situation, some employees may not receive payments for additional hours or supplements that they may have already worked. When the District reopens and is fully operational, these payments will be reviewed and assessed accordingly.

Also, we regret to inform you that Employee Self Service (ESS) is temporarily not accessible from outside the District's network. We hope to resolve this issue quickly.

Payroll questions may be directed to PayrollQuestions@browardschools.com. Please be sure to include the following information:

- Your name, personnel number, description of the issue, location worked at and your contact information.
- This email box is being monitored; however, due to limited staff, responses may be delayed.

As we move forward, we appreciate your patience during this unprecedented challenging time. Please continue to monitor the website for updates and information regarding returning to work.

We hope everyone remains safe and we appreciate your commitment to our students.

For more information and updates, visit [browardschools.com/coronavirus](https://www.browardschools.com/coronavirus).

Please note information is always changing and we will provide the latest updates as soon as possible.

The School Board of Broward County, Florida Lori Alhadeff • Robin Bartleman • Heather P. Brinkworth • Patricia Good • Donna P. Korn
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